

NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

This notice shall remain posted until August 9, 2016

Deadline for Submittals: 2:00 P.M. Hawaii Standard Time: August 9, 2016.

STATE OF HAWAII

DEPARTMENT OF HAWAIIAN HOME LANDS

The Department of Hawaiian Home Lands anticipates the need for Professional Services for projects during the Fiscal Year 2017, for the following category:

SURVEYORS (Demographics & Data)

SUBMITTAL REQUIREMENTS:

Individuals and firms interested in providing Professional Services for the above categories are invited to submit a Letter of Interest, Resume and a Current Statement of Qualifications to the Department of Hawaiian of Home Lands.

The Statement of Qualifications must include a description of the firm and related experience of the principles and staff members, including, but not limited to the following information:

1. The name of the firm or person, the principal place of business, and location of all of its offices;
2. The age of the firm and its average number of employees over the past year;
3. The education, training, and qualifications of key members of the firm;
4. The names and telephone numbers of up to five clients who may be contacted, including at least two for whom services were rendered during the preceding year;
5. Any promotional or descriptive literature which the firm desires to submit;
6. Certificate of Good Standing or Certificate of Vendor Compliance that reflects a "Compliant" status from the Hawaii Compliance Express (<http://vendors.ehawaii.gov/hce/>).

If you had already submitted a Statement of Qualifications to DHHL under its Annual Public Notice for Professional Services in the category entitled "surveyors," you need not re-submit. If you would like add more information to your Statement of Qualifications, please do so to the address stated below.

Vendor Certificates Required: Applicants must submit an original consolidated Certificate of Vendor Compliance as issued by the State Procurement Office via the online system, "Hawaii Compliance Express." Details regarding this online application process may be viewed at: <http://vendors.ehawaii.gov/hce/>

Any award resulting from this solicitation shall be subject to DHHL's standard General Conditions. A copy may be obtained from the contact information below.

Responses shall be mailed or hand delivered; **submittals sent via email or facsimile will not be accepted.** Applications shall be submitted to:

Department of Hawaiian Home Lands
Attn: Kamana'o Mills
P.O. Box 1879
Honolulu, Hawaii 96805

CONTACT INFORMATION: Any inquiries regarding the above should be directed to Mr. Kamana'o Mills at (808) 620-9508 or via email at kamanao.mills@hawaii.gov.